

**TRAFFIC COMMISSION  
May 26, 2011 MINUTES**

The regular meeting of the Burbank Traffic Commission was held in the City Council Chambers, 275 E. Olive Avenue, on the above date. Brian Malone, Chair, called the meeting to order at 4:00 p.m.

**Members Present:** Brian Malone, Chair  
Paul McKenna, Jr., Vice Chair  
Gregory Bragg  
Rebecca Granite-Johnson  
Barry Gussow  
Robert Heins  
Ralph Herman  
David Justl  
Joe Terranova

**Members Absent:** None.

**Staff Present:** Rabie Rahmani—Principal Civil Engineer, Public Works  
Sherry Richardson, Acting Recording Secretary, Public Works  
Cory Wilkerson—Asst. Transportation Planner, Community Development  
Jina Oh—Sr. Asst. City Attorney, City Attorney's Office

**I. FLAG SALUTE**

**II. ROLL CALL**

**III. ORAL COMMUNICATIONS** (Limited to items on the printed agenda or items regarding the business of the Traffic Commission):

**A. Public Communication**

Sheari Taylor of Bret Harte Elementary requested a crosswalk at Victory Blvd and California St.

**B. Commission Member and Subcommittee Communications**

Ms. Granite-Johnson discussed Non-Emergency Vehicle Subcommittee activities, and suggested the B-1 Non-Emergency Vehicle Subcommittee Report be added to June's agenda.

Mr. Herman asked when the pre-signals at San Fernando Blvd and Buena Vista St will be activated. Mr. Rahmani replied 1-2 weeks. Mr. Bragg asked if the recent malfunction of crossing arms at this intersection was due to the Public Works construction project there. This was not—it was an MTA issue.

Mr. McKenna asked if a sign could be installed on Burbank Boulevard west of Front St before the Burbank bridge indicating there is an entrance for southbound I-5 to prevent drivers from mistakenly turning on Front St instead of continuing to the on-ramp.

### **C. Staff Communication**

Mr. Herman expressed concerned about the I-5 construction project, specifically feeling it is unsafe and there is no shoulder in places. Rabie informed the Commission that this has been discussed several times between Public Works and CDD-Transportation and Caltrans. Mr. Malone requested that staff voice to Council the Commission's concern.

Mr. Gussow reminded the Commission that they will need to appoint someone to the school safety subcommittee at the June meeting, since he is no longer going to be on the Commission.

Rabie reported that all minutes and agendas will be posted on the City website in June on Granicus.

Mr. Malone advised the Commission that chair and vice-chair elections will be held at the June meeting.

### **IV. APPROVAL OF MINUTES**

Mr. Gussow moved to approve the minutes from the April 28, 2011, meeting, and it was seconded by Mr. Herman. The minutes were approved by all except for Ms. Granite-Johnson, who abstained.

### **V. REPORTS**

#### **A. Victory Boulevard Pedestrian Crossing (Rahmani) (Formerly Item D)**

Mr. Rahmani presented staff's research in reply to a student's request to install a marked crosswalk at a location convenient to parking at Ralph Foy Park.

Ms. Granite-Johnson moved to state the Traffic Commission's support to install pedestrian-controlled crossing at California St and Victory Blvd, but would like staff to return with various design and funding options. Mr. Heins seconded the motion, which passed with one nay (Mr. Justl).

All Traffic Commission members participated in the discussion.

#### **B. Safe Routes to Schools Federal Cycle 3 Grant (Wilkerson/Choi) (Formerly Item A)**

Cory Wilkerson, Assistant Transportation Planner, presented a report and requested the Commission sign a support letter for one infrastructure and one non-infrastructure Safe Routes to Schools Federal Cycle 3 Grant.

Mr. Heins left the meeting.

Mr. McKenna moved to support the non-infrastructure grant request. Mr. Herman seconded the motion which passed with one in abstention (Mr. Terranova).

Mr. Herman moved to support the infrastructure grant request. Mr. Gussow seconded the motion which passed with 6 for the motion, 1 against (Mr. Justl), and 1 in abstention (Mr. Terranova).

Mr. Wilkerson, Mr. Malone, Mr. Rahmani, Mr. Herman, Mr. Justl, Mr. McKenna, Ms. Granite-Johnson, Mr. Gussow, and Mr. Terranova participated in the discussion.

**C. Vehicles for Sale on Public Streets (Rahmani) (Formerly Item F)**

Jina Oh, Senior Assistant City Attorney presented a report on the feasibility of revising Burbank Municipal Code 6-1-1012, which currently appears to be directed toward business, not individuals. There was consensus not to agendize this item.

Mr. Malone, Ms. Oh, Mr. Herman, Mr. Gussow, Mr. McKenna, Mr. Rahmani, Mr. Terranova, and Mr. Bragg participated in discussion.

**D. LNCV Status Report (Keeler) (Formerly Item B)**

Mr. Rahmani reported that the interim LNCV online permit system was approved by City Council on May 10<sup>th</sup>, and went into effect on May 11<sup>th</sup>. The Commission requested a report from Lt. Puglisi (Burbank Police-Traffic) for the June Commission meeting, and would like Ken Johnson to speak about the article that was in the Burbank Leader. They requested this item be revisited in 6 months.

Mr. Rahmani and all remaining commission members participated in discussion.

**E. Magnolia/San Fernando Pedestrian Crosswalk (Rahmani) (Formerly Item C)**

Mr. Rahmani reported on the impact of pedestrians on traffic flow at the Magnolia Blvd and San Fernando Blvd intersection. Several options were discussed. Mr. Bragg moved to have staff explore the options of leading with a green arrow northbound on San Fernando Blvd at Magnolia Blvd. Mr. Herman seconded the motion. The motion was passed by all present.

Mr. Malone, Mr. Herman, Mr. Terranova, Mr. Bragg, Mr. McKenna, Mr. Gussow, and Mr. Justl participated in discussion.

**F. Traffic Calming/ Speed Hump Criteria (Rahmani) (Formerly Item E)**

Mr. Rahmani said staff recommends the criteria for speed hump installation be modified, since under existing criteria, virtually all streets qualify for speed hump installation. The commission requested additional data on various types of speed humps and alternative designs. Mr. Terranova moved that this item be agendized for a time when staff can bring more design and data information. Mr. McKenna seconded the motion, which was passed by all present.

Mr. Malone, Mr. Bragg, Mr. Terranova, Mr. Justl, Mr. Herman, and Mr. McKenna participated in discussion.

## **G. Monthly Taxicab Report**

No report was provided to Traffic Division staff.

## **VI. PUBLIC HEARINGS**

None.

## **VII. FUTURE AGENDA ITEMS**

### June

1. Taxicab Report (Monthly)
2. Selection of 2011 Chair, Vice Chair, and Subcommittee Appointments (Annually)
3. Non Emergency Subcommittee (May 2011)
4. Proposed 2035 Burbank General Plan (May 2011)
5. School Safety Subcommittee – Staff Response re: Street Sweeping (May 2011)
6. LNCV Enforcement Status Report (May 2011)

### July

1. Taxicab Report (Monthly)
2. LNCV Status Report (Monthly)
3. Beachwood Street Preferential Parking
4. School Subcommittee selection (under staff communication)
5. Flat Rate Taxi Fare Structure (December 2010, postponed from 3/24/11)
6. Status of Truck Routes in Burbank (June 2009, postponed from 3/24/11)
7. Progress of the Olive Avenue Streetscape Project (March 2010)
8. Installation of Additional Audible Traffic Signals (January 2011)
9. Modified Left Turn Signal Detection (October 2010)
10. Commercial Vehicle Parking Restrictions (July 2008, postponed from 5/2011)

### School Safety Subcommittee (Mr. Gussow, Mr. McKenna, Mr. Bragg, Mr. Heins-advisor)

1. Parking Near Schools at Dismissal Time on Street Sweeper Day (June 2009)
2. Bicycle Helmet Education (September 2009)
3. Edison Parking Issues
4. Burroughs Traffic Issues
5. Lincoln Street Traffic

## **VIII. ADJOURNMENT**

Mr. Bragg moved to adjourn the meeting at 7:06pm, seconded by Mr. Malone. The next regularly scheduled meeting will be held on Thursday, June 23<sup>rd</sup>, 2011, at 4:00pm, in the City Hall Council Chambers, 275 E Olive Ave, Burbank CA.

Respectfully submitted,

Ken Johnson, Traffic Engineer  
KJ: smg